Sample T-Log Guidelines:

High T-Logs:
1.ER visits
2.Critical events
3.Hospital admissions
4.Re admissions or initial admissions to a group home

Medium T-Logs
1.Medical appointments at which med changes/additions/discontinuations/new diagnoses were made
2.Nursing instructions
3.abnormal signs and symptoms or status change
4.Abnormal vitals related to a nursing instruction or illness/ follow up(routine vitals either wkly or monthly should be documented in vitals section on section of health tracking)
5.Med errors, falls, and head bans or injuries

Low T-logs
1.Normal vitals related to follow ups, shift checks, and or nursing instructions.
2.Routine doctor appointments at which no med changes, new orders, or diagnoses were made
3.All medical follow-ups as condition improves

Documents that need to be scanned into T-logs:
fall flows/head injury sheets
MD consultation forms
lab and test results
LOA medication forms when resident returned to CLA